



# PPYC Event Report



*Please submit report to Secretary/Treasurer as soon as possible after the event.*

Event: \_\_\_\_\_ Event Date: \_\_\_\_\_

Chairman: \_\_\_\_\_

Other committee members: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Event Information

Attendance: \_\_\_\_\_ Members: \_\_\_\_\_ Nonmembers: \_\_\_\_\_

Preregistration required? \_\_\_\_\_ Number preregistered: \_\_\_\_\_

Fee charged—members: \_\_\_\_\_ Fee charged—guests: \_\_\_\_\_

Weather & wind: \_\_\_\_\_

\_\_\_\_\_  
Possible reasons for high or low attendance: \_\_\_\_\_

\_\_\_\_\_  
Overall success: \_\_\_\_\_

\_\_\_\_\_  
Food served: \_\_\_\_\_

\_\_\_\_\_  
Financial results: \_\_\_\_\_

\_\_\_\_\_

## Suggestions for Improving Event

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